

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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November 5, 2002

FROM: **RAYMOND B. WINGERD**, Chief Probation Officer
 Probation Department

SUBJECT: DAY REPORTING CENTER CONTRACTS – AB 1913

RECOMMENDATION:

1. Approve Amendment No. 2 to Agreement 01-811 with Family Service Agency of San Bernardino, to expand current Day Reporting Center services to include providing off-site services at no additional cost for the period November 5, 2002 to June 30, 2003.
2. Approve contracts with the following agencies for Day Reporting Center services in the amount of \$131,610 for the period November 5, 2002 to June 30, 2003.

<u>Agency</u>	<u>Contract No.</u>	<u>Amount</u>
Hope Through Housing Foundation		\$ 5,000
Merrill Community Centers		\$10,000
Gang Reduction Intervention Team		\$15,000
High Desert Child, Adolescent, Family Services Center		\$20,000
Lutheran Social Services of Southern California		\$34,610
One 2 One Mentors		\$47,000
TOTAL		\$131,610

BACKGROUND INFORMATION: The Schiff-Cardenas Crime Prevention Act of 2000 (Assembly Bill 1913), effective September 7, 2000, provided approximately \$5.9 million in State funding for FY 2000-01, to develop a Comprehensive Multi-agency Juvenile Justice Plan (CMJJP) to address juvenile crime prevention and intervention needs within the County. Shortly thereafter, the Juvenile Justice Coordinating Council (JJCC) was established to develop a plan. The Board of Supervisors approved the plan on February 27, 2001, and the State Board of Corrections approved the plan on March 2, 2001.

In September of 2001, a second allocation of \$5.8 million was received for ongoing expenses and the development of additional program services for FY 2001-02. Accordingly, JJCC formed a community-based organization (CBO) subcommittee to identify needs of various communities throughout the County. Based upon recommendations from the subcommittee, JJCC approved funding on April 4, 2002 to provide delinquency intervention and prevention services at Day Reporting Centers and/or facilities operated by CBOs. A Day Reporting Center (DRC) is a regional facility that provides comprehensive services in a daily structured environment for Probation-referred minors.

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The funding approved by JJCC will be allocated among the three-subcommittee recommendations of: 1) tutoring services, 2) specialized counseling services, and 3) general counseling and enrichment/recreation programs. Due to the varied nature of these services, one Request for Proposals (RFP) and two Requests for Qualifications (RFQ) were utilized to solicit CBO services for the three types of services. AB 1913 funds, earmarked for the above-mentioned services in the amount of \$197,610, are available to fund selected vendors. This action allocates \$131,610 for general counseling and/or enrichment/recreation programs.

On behalf of the Probation Department, Human Services System (HSS) conducted a competitive proposal process for these services. On July 16, 2002, the Board of Supervisors approved releasing the RFP to solicit agencies to provide general counseling services and recreation/enrichment programs for Probation-referred minors and their families at regional DRCs and/or remote areas of the County. Copies of the RFP were mailed to various agencies and the RFP was advertised in local and minority newspapers throughout the County. Forty-one (41) agencies attended the proposal conference on July 29, 2002, and 17 proposals were received by the due date.

During the RFP process, Probation was able to identify resources in all districts of the County except for the west valley. When the Board approved the current contract with Family Services Agency (FSA) on July 31, 2001, it was anticipated that FSA would only provide these services at any of three regional area DRCs in the County. However, since then the Department has experienced extended delays in securing the West Valley DRC facility. As a result, minimal services were available in the west valley. For this reason, the Department approached FSA again and asked whether it would also provide "off-site" services at locations other than regional DRCs. Consequently, Recommendation No. 1 requests amending the current contract with Family Services Agency of San Bernardino to include providing "off-site" services at no additional cost. The amendment also expands the types of services provided at DRCs or contractor's offsite locations and updates certain contract provisions. This will allow an appropriate level of service to be available in the west valley.

All proposals submitted to HSS were evaluated by representatives from the Probation Department and HSS and ranked based upon a competitive rating process. The evaluation criteria included the ability to provide services to the target populations and geographic areas, past experience, curriculum and cost. Recommendation No. 2 seeks approval for contracting with the six (6) agencies identified above that were selected who best meet the identified needs for services.

REVIEW BY OTHERS: This item has been reviewed by the Purchasing Department (Aurelio De La Torre, Director) on October 9, 2002, County Counsel (Scott Runyan, Deputy County Counsel) on October 23, 2002, and the County Administrative Office (Marcia Faulkner, Administrative Analyst) on October 28, 2002.

FINANCIAL IMPACT: The costs associated with these contracts in the amount of \$131,610 are funded by AB 1913 funds already received from the State and are included in the Department's 2002-03 budget.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Melvin L. Rinewalt, Deputy Chief Probation Officer (909) 387-5855